

Gestalt Therapy Brisbane PTY LTD

Student Services and Amenities Fee (SSAF)

2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

The, SSAF spending is managed by a student focused Advisory Group which makes recommendations to the Academic Leadership Team. The Academic Leadership Team approves how SSAF will be allocated to service providers to spend each year. When making decisions, the Academic Team is informed by student consultation through:

- the annual SSAF survey conducted in July
- an advisory group of elected student representatives

SSAF Revenue Summary

	[2022] Allocation \$ ¹	[2022] Actual \$
SSAF Revenue	\$ 12 757	\$ 12 757
SSAF revenue carried forward from 2021	\$ 0	\$ 0
Total SSAF funds available for 2022	\$ 12 757	\$ 12 757
SSAF revenue carried over into 2023	\$ 0	\$ 0

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In [insert reported year] the maximum SSAF was \$[insert maximum SSAF for the reported year].

Student Status	[2022] SSAF charged \$ ²	Number of students charged in [2022] ³
Full-time ¹ (> 0.75 EFTSL)	\$ 0	0
Part-time ¹ (< 0.75 EFTSL)	\$ 236.25	79
Total:		79

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	[Insert reported year] SSAF charged \$ ²	Approx. number of SSAF students remote learning [Insert reported year] ⁴
Remote learning/Online only	0	0

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	[2022] Total Allocation \$	[2022] Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$ 3, 699	\$ 3,699	No	79
2. Clubs or other associations	\$ 0	\$ 0		
3. Employment/career services	\$ 0	\$ 0		
4. Legal aid	\$ 0	\$ 0		
5. Other student amenities	\$ 4, 698	\$ 4, 698	No	14
6. Other student support	\$4, 360	\$ 4,360	Yes	26
Total	\$ 12 757	\$ 12 757		

*The estimated number of students accessing services includes services delivered by GTB and by Tuition Services

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
Northern Rivers Tutoring	93 115 879 166	Key Area specialist tutoring services.	\$ 3 460	27 %

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, [insert full name], [insert position title] of [insert full name of higher education provider], declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



Signature of Person making Declaration

Christine Mueller

Full name of Person making Declaration

Managing Director

Position of Person making Declaration

22nd December 2023

Date